

All Councillors are summoned to attend the Annual Meeting of Misterton with Walcote Parish Council
This will be held virtually¹ on Tuesday 19th May 2020 at 8.00pm

Members of the public and press are welcome to attend this meeting

AGENDA

1. Election of Chair
2. Election of Vice Chair
3. To receive Councillor's Declarations of Acceptance of Office
4. Apologies for absence
5. To receive Declarations of Members' Interests
6. To receive the outgoing Chair's Report for year ended 31.03.20
7. To appoint representatives to Committees & Associations (LRALC, Eight Parishes CIC, MWCT, Black Horse Community Benefit Society, Neighbourhood Plan Advisory Committee and PCC)
8. To review the Risk Assessment and Management of Risk matrix
9. To review the Asset Register
10. To adopt the modified Standing Orders to support the Coronavirus Act 2020
11. To review the Financial Regulations
12. To adopt the Document Retention Schedule
13. To review the Equal Opportunities, Health & Safety, Home Working and Lone Working Policies
14. To adopt the Expenses Policy
15. To consider the Insurance Renewal quote and long-term agreement
16. To approve the minutes of the meeting held on 26.03.20
17. To review and ratify any decisions made at the meeting held virtually on 26.03.20
18. To review any actions from the minutes of the meeting held on 26.03.20
19. To rescind the delegation powers given to the clerk in response to COVID-19 outbreak
20. To note any comments or questions from residents
21. **Annual Governance & Accountability Return (AGAR) 2019/20**
 - 21.1. To approve the Annual Governance Statement
 - 21.2. To approve the Accounting Statements

¹ Members of the public can join the Zoom Meeting using:

Meeting ID: 942-3059-3171

Join URL: <https://zoom.us/j/94230593171>

22. Financial Matters

- 22.1.** Bank Reconciliation and Bank Statement verification for year ended 31.03.20
- 22.2.** To approve the Accounts & Financial Statement for year ended 31.03.20
- 22.3.** Accounts for payment
- 22.4.** Financial Statement to 13.05.2020

23. To give consideration to the clerk holding a prepaid debit card to cover Council expenses

24. Children's Play Areas

- 24.1.** To note the Routine Inspection of Children's Play Areas
- 24.2.** To schedule dates of future inspections

25. To receive an update on the progress of Misterton with Walcote's Neighbourhood Plan

26. Windfarm Community Fund Applications - To consider funding decisions

27. To consider repairing or replacing the bench on Lutterworth Road

28. To note the Council's application to Calor's Rural Community Fund

29. To consider any planning applications

30. Any Other Business – for notification only

31. To confirm the date of the next meeting

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