

Minutes of the meeting of Misterton with Walcote Parish Council Held on Thursday 05th November 2015 at 8pm at Walcote Memorial Hall

Present: Cllr James Robertson (Chair), Cllr Elizabeth Marsh, Cllr Seph Green, Cllr Paul Hobbs, Cllr Lindsey Astle, Cathy Walsh (Clerk) and 2 members of the public.

1. Apologies for Absence

None

2. Declarations Of Interest from Councillors

None

3. To approve the minutes from the meeting held on 24.09.15

Resolved: The minutes of the meeting were approved as a true record of proceedings.

4. To note any comments or questions from residents

None

5. To note any planning matters

15/01448/FUL - Erection of two storey front extension, Misterton Grange, Swinford Road.

Resolved: To make no comment on the application.

15/01716/FUL – Erection of single storey rear extension, Wood Farm, Swinford Road. Revised scheme of 15/00340/FUL.

Resolved: To make no comment on the application.

6. Children's Play Areas

6.1. To note the Routine Inspection of Children's Play Areas

Inspections were held on 11.10.15 and 01.11.15. Points to note;

Franks Lane

Litter near the skateboard ramps.

Quarter Pipe: The missing end cap has been replaced. It was noted that the footplate is lifting slightly. No immediate remedial action is required. The footplate will be monitored and repairs made when they are required.

Action: Cllr Green to inspect. To be monitored during Routine Inspections.

Chapel Lane

Lots of grass growing on the steps of the mound. Missing slat on the bench nearest the mound.

Action: Cllr Green to inspect.

Cllr Green has now inspected the zip wire chain links under the chain cover (as per the annual RoSPA Play Area Safety Inspection Report). Cllr Green also agreed to check the willow tunnel and replace any willow as required.

Action: Cllr Green

6.2. To consider work to ensure the carousel matting sits flush in the ground

Action: Cllr Green to inspect.

Action: To carry forward to the next meeting.

6.3. To schedule dates of future inspections

Future dates were scheduled for routine play area inspections.

7. Financial Statement

7.1. Financial Statement

Balance Sheet and Bank Reconciliation for year ending 31st March 2016

£		
Opening Balance	1-Apr-15	£11,368.98
Receipts to	31-Oct-15	£20,304.87
Payments to	31-Oct-15	-£16,027.68
Closing Balance	31-Oct-15	£15,646.17
The balance c/f is represented by these funds		
	£	
Current Account	£300.00	
Business Reserve account	£16,089.79	
Capital Reserve Account	£0.10	
Add income received but not yet banked	£0.00	
Less payments made but not yet presented	-£743.72	
Bank Reconciliation to	31-Oct-15	£15,646.17

7.2. Accounts for payment

7.2.1. Cathy Walsh – Clerk’s allowances and expenses

7.2.2. CGD Contractors Ltd – Grass cutting contract September 2015 | £348.00

7.2.3. Harborough District Council – Bin emptying contract Apr-Sep 2015 | £307.16

7.2.4. ESPC – Stationery | £25.56

7.2.5. Misterton with Walcote Community Trust – Meeting Room hire | £40.00

8. To consider the installation of two new litter bins on Brook Street

Harborough District Council installed the litter bins today.

9. South Kilworth Road Field – to approve land transfer fees

Cllr Astle reported that HDC had agreed to transfer the freehold of the land to the PC if the PC would reimburse HDC’s fees for the transfer being £1000 legal fees and £350 surveyor’s fees. Cllr Astle was of the view that HDC’s costs to date might well exceed this sum. She estimated that including the PC’s own legal fees the transaction could be completed for £2000 total. She proposed that HDC be informed that if this was the only issue outstanding the PC would agree to their suggestion.

Resolved: the Council were all in agreement.

Action: Cllr Astle will notify HDC and instruct solicitors on behalf of the PC.

10. A4304 Pedestrian Road Safety – to discuss and consider commissioning a survey to analyse traffic/speed/types/volume data

Cllr Robertson attended Leicestershire County Council’s Traffic Safety Review A4304 meeting. This was held to discuss the findings of a traffic report regarding the A4303 with its author Stuart Bullen. The meeting was attended by senior members of Harborough District Council, head of Highways at Leicestershire County Council (LCC) and the police.

The focus was on reducing the speed of traffic through the village and the school children's safety. The main concern of the PC is the safety of the children crossing the road to catch the school bus in the mornings. The most achievable options seem to be providing an assisted crossing for the children and implementing a Community Speedwatch Scheme.

Resolved: Taking into consideration feedback from the review and LCC meeting the PC decided against commissioning a traffic survey as the traffic data is already recorded and available.

Action: Clerk to enquire with LCC if a lollipop person can be employed for the mornings only.

Action: Email Mr Kelly with an update and forward a copy of the safety review report once available.

Action: To carry forward to the next meeting.

11. Watercourses – to discuss the following: Critical Ordinary Watercourse Inspection Survey and blockages caused by vegetation and gravel.

The survey report has not been published yet. The blockages have not been removed by Harborough District Council.

Action: The Clerk to contact Harborough District Council.

12. Swinford Windfarm Community Fund – to note the Annual Report and to discuss the next cycle of funding applications

The Parish Council were happy to keep the same format for the application process. The dates for the next cycle of grant applications are; completed forms to be submitted by February 28th 2016. Grant applications will be considered at the Parish Council's meeting in March (date to be confirmed for 2016) and decisions will be confirmed in writing by the end of April 2016. The information leaflet detailing the application process and key dates will be delivered with the Swift Flash on 16th December 2015.

13. Lighting – to consider the options for lighting in the lane leading to the Memorial Hall £2,000 was allocated in this year's budget towards the cost of lighting up the lane leading to the Memorial Hall. The PC discussed various options, some of which involved using the fence running alongside the allotments.

Action: The clerk was asked to contact the secretary of the Allotment Association for their opinions.

14. New Local Plan Options – Strategic Planning Consultation

The PC had been given an extension from Harborough District Council to submit their comments. The PC discussed options 6, 8 and 9 relating to Misterton with Walcote Parish Council. The clerk was asked to submit the following comments:

Misterton with Walcote Parish Council support the development of sufficient housing to trigger the construction of the Lutterworth Eastern Bypass. However, we would strongly object to the allocation of land to the motorway service area. We are concerned if Lutterworth is allocated extra housing but the Eastern Bypass is not constructed it will become impossible to travel in and out of Lutterworth.

Action: The clerk was asked to contact Lutterworth Town Council to ask if they are preparing a Neighbourhood Plan and whether the PC can join theirs as the options will affect both councils.

15. To receive updates on the following:

15.1. Triangle renovations and to consider quotes for resurfacing works

Action: To carry forward to the next meeting.

15.2. To approve grass cutting contract quotes for 2016

The Clerk and Cllr Robertson had attempted to source quotes. However, both companies they asked were not taking on any new contracts.

Resolved: To approve the quote from CGD Contractors Ltd to cut the verges (currently undertaken by LCC) at £80 per cut based on a fortnightly cut.

15.3. VETS Scheme – request for volunteers campaign

The campaign received interest from 4 volunteers. This is not enough people to set up the scheme. Therefore the scheme will not go ahead.

Action: The clerk to inform the volunteers of the decision and thank them for their time.

15.4. Black Horse – ACV and possible sale at auction

The auction has been withdrawn. The PC will await further developments.

16. Any Other Business – for notification only

None

17. To confirm the date of the next meeting

The next meeting dates are confirmed as:

03rd December 2015 at 8pm – Finance Working Party Meeting (not open to the public).

10th December 2015 at 8pm – Parish Council Meeting.

The Chair closed the meeting at 9.40pm.