

**Minutes of the Meeting of Misterton with Walcote Parish Council
Held on Thursday 05th December at 8.00pm in Walcote Memorial Hall**

Present: Cllr Seph Green (Chair), Cllr Paul Hobbs, Cllr Lindsey Astle, Cllr James Robertson, Cllr Liz Marsh, Cathy Walsh (clerk), and 1 member(s) of the public.

1. To receive any apologies for absence

None.

2. To receive Declaration of Member's Interests

None.

3. To approve the minutes of the meeting held on 16.09.19

Resolved: The minutes were approved as a true record of proceedings.

4. To review any actions from the meeting held on 16.09.19

4.1. Brook Street – Ash Tree

The works to repair the pavement damaged by tree roots outside 3 Brook Street have been completed by Leicestershire County Council (LCC).

4.2. Bus Stop – obscured signage

The works to cut back the foliage obscuring the Bus Stop sign on Lutterworth Road have been completed by LCC.

4.3. Lutterworth Road (Nr Strawfields House)

The works to cut back the overgrown trees encroaching the pavement and cycle lane have been completed by LCC.

4.4. Franks Lane/Chapel Lane Play Area – damaged fence

The perimeter fencing is insufficient resulting in livestock (cattle) escaping. As the person in possession of the livestock is responsible for damage to property or people, the Parish Council wrote to the landowner as a reminder of their obligations. No response was received or action taken to repair the fence.

Action: The Parish Council agreed to contact the land letting agent.

4.5. Grindbox at the Skate Park

Due to its poor condition, the grindbox has been removed from the driveway unit.

4.6. Zip Wire Seat

The rubber housing on the chain of the seat is damaged. The Parish Council is looking for a suitable replacement.

Action: Cllr Robertson agreed to source a replacement.

4.7. Fencing

The works to repair the damaged fencing by the Boulder Trail at Chapel Lane Play Area is complete.

4.8. Rotator Bowl

The raised matting by the Rotator Bowl (and Carousel) has been re-laid to sit flush with the unit.

4.9. Bridge – Chapel Lane Play Area

Strimmer damage to the support posts is likely to accelerate timber rot.

Action: Cllr Robertson agreed to source protector posts.

4.10. Zip Wire – Chapel Lane Play Area

The cable is loose and the seat needs raising slightly to allow unobstructed travel. Chain cover prevents a thorough inspection of all chain links.

Action: Tighten cable and remove chain covers to inspect.

4.11. The Mound – Chapel Lane Play Area

Repairs are complete to remove and replace the rotting timber.

4.12. Flat Bank and Quarter Pipe – Franks Lane Playing Field

Repairs are complete to repair and replace the rotting timber slats.

5. To note any comments or questions from residents**5.1. Severn Trent Water (STW) damage to verges**

STW's vehicles have churned up some of the verges in the village. They have also made a mess of The Triangle. The Parish Council will complain if this is not put right when the works are complete.

5.2. Pothole on Chapel Lane

The pothole was reported to LCC on 18.11.19. LCC has inspected the pothole and on 05.12.19 provided feedback that the enquiry had been passed to a 3rd Party.

5.3. Heavy Good Vehicles (HGV) and trucks parking on verges

It was reported that HGVs/trucks are parking on the verges while the drivers use the shop at the Service Station. This is churning up the verges and impairs visibility when drivers are exiting Brook Street on to the main road.

Action: Raise the Parish Council's concerns with LCC Highways.

5.4. BT Service Issues

Residents in the village, in particular on Brook Street, have been experiencing intermittent problems with their service from BT, particularly when it rains.

Action: The Parish Council agreed to contact BT on behalf of the residents to complain about the ongoing problems and to ask when they could expect the problems to be resolved.

5.5. Footpath X31

The PC received an enquiry from a landowner about closing a section of X31 which he says is unused and unusable and there is an alternative, namely the paved footpath alongside the A4304. He asked for the PC's comments. Who prepared the following statement:

As a general rule we are reluctant to see any footpath extinguished bearing in mind our responsibility to maintain amenities for future generations and it may be that if the path was better maintained it would be used more often. However, on the understanding that your proposal relates solely to the section of the footpath immediately parallel to the A4304, we have no other specific objection to it.

6. Financial Matters

6.1. Accounts for payment

Cheques signed prior to the meeting

Payee	Description	Amount
Harborough District Council	Litter/Dog Waste bin emptying & Grass Cutting Jul-Sep 2019	£1,222.88
Viking	Shredder	£89.99
	Total	£1,312.87

Cheques signed at the meeting

Payee	Description	Amount
Ladywell Accountancy Services	PAYE, Operation & RTI filing 2019-2020	£63.00
SLCC	Membership 01.01.20 to 31.12.20	£161.00
ALCC	Membership 01.01.20 to 31.12.20	£40.00
Cathy Walsh	Clerk's allowances & expenses Nov & Dec 2019	£60.00
Armstrong Pest Services	Fence repairs, repairs to play ground & removal of skateboard ramp	£851.00
Misterton with Walcote Community Trust	Hall hire 05.12.19	£15.00
	Total	£1,190.00
	Grand Total	£2,502.87

6.2. To note the Bank Reconciliation and Receipts & Payments Summary

Opening Balance	1-Apr-19	£14,887.93
Receipts to	28-Nov-19	£29,203.05
Payments to	28-Nov-19	-£15,115.35
Closing Balance	28-Nov-19	£28,975.63

The balance carried forward is represented by these funds

Current Account	£300.00
Business Reserve account	£17,665.31
Capital Reserve Account	£11,724.89
Add income received but not yet cleared	£460.43
Less payments made but not yet presented	-£1,175.00
Bank Reconciliation to 28-Nov-19	£28,975.63

6.3. Motion to approve the Budget and Precept Requirement for 2020-2021

Resolved: The Budget and Precept requirement of £21,560.00 for 2020-2021 was approved.

The Council Tax requirement for 2020-2021 is £108.61 per Band D property. This is an increase of 3.9% or £4.05 in Council Tax per Band D property.

6.4. **Motion to approve the Parish Council's revised Financial Regulations**

Further to NALC (The National Association of Local Councils) updating its Model Financial Regulations, the Council revised its Financial Regulations which are based on NALC's Model Financial Regulations.

Resolved: To approve the Parish Council's Financial Regulations.

6.5. **To consider Marie Curie's request for a donation/grant funding**

Whilst the Council is supportive of the work undertaken by Marie Curie, as a small Parish Council it can not set a precedent of making charitable donations with tax payers money.

7. **Planning Matters**

7.1. **To note any planning matters**

7.1.1. **19/01838/FUL | Alterations to existing access and creation of new vehicular access, erection of a garage and erection of a single storey front/side extension | Lodge Farm, South Kilworth Road, Walcote**

Resolved: To make no comment on the application.

7.2. **To receive an update on the progress of Misterton with Walcote's Neighbourhood Plan**

Misterton with Walcote's Neighbourhood plan is close to being published. The public consultation is pencilled in to begin in the New Year with an open event at the Memorial Hall on 1 February 2020.

8. **Children's Play Areas**

8.1. **To note the Routine Inspection of Children's Play Areas**

The Grindbox at the Skate Park

The Grindbox has been removed from the Driveway unit. However, as the Driveway has deteriorated further, the Parish Council also agreed to remove this piece of equipment.

Action: The Parish Council agreed to a budget of £150-200 for this.

8.2. **To schedule dates of future inspections**

Future inspection dates were scheduled.

9. **To receive an update on the Black Horse Asset of Community Value (ACV) listing**

The Black Horse has been relisted by Harborough District Council. However, the car park has not been included in the ACV.

10. **To receive the Annual Report from Eight Parishes CIC and to consider the arrangements for the next cycle of Windfarm Community Fund applications**

The Annual Report was noted and the arrangements for the 2020 cycle of funding were agreed.

11. **To consider a request to rent out South Kilworth Road Field for the purpose of grazing a horse**

Resolved: As a public authority any documents granting legal rights must be properly drawn and it does not consider that the expense in this case would be justified.

12. To note Harborough District Council's Community Governance Review 2019-20

Noted.

13. To receive an update on the unitary proposals for Leicestershire

Received.

14. To receive Misterton Charities Annual Report & Accounts for year ended 30.09.19

Received.

15. Any Other Business – for notification only

None.

16. To confirm the date of the next meeting

The next meeting will be held on Thursday 06th February 2020 at 8pm. The Annual Parish Meeting and Annual Meeting of the Parish Council will be held on Tuesday 19th May at 7.30pm

The chair closed the meeting at 9.26pm.