

**Minutes of the Meeting of Misterton with Walcote Parish Council  
Held on Tuesday 16<sup>th</sup> January 2018 at 8.00pm in Walcote Memorial Hall**

**Present:** Cllr Lindsey Astle (Chair) Cllr Elizabeth Marsh, Cllr James Robertson, Cllr Seph Green, Cllr Paul Hobbs, Cathy Walsh (clerk) and 1 member(s) of the public.

**1. To receive any Apologies for Absence**

None.

**2. To receive Declaration of Member's Interests**

None.

**3. To approve the Minutes from the meeting held on 07.12.17**

**Resolved:** The minutes were approved as a true record of proceedings.

**4. To note any comments or questions from residents**

**4.1. Dog Fouling**

A resident approached the PC (Parish Council) with concerns over dog fouling. The PC will position more signage throughout the village. The signs warn dog owners that they could face fixed fines if they do not clean up after their dog.

**5. Matters Arising – To consider any matters arising from the meeting held on 07.12.17**

**5.1. Hedge Trimming – South Kilworth Road Field and at Franks Lane Play Area**

The hedge at South Kilworth Road Field is very dense and will need a chain saw to cut. The beech hedge backing on to a property on Lutterworth Road at Franks Lane play area will be cut when ground conditions allow a tractor on to the field.

**Action:** Cllr Green to schedule.

**5.2. Junior swing seats and zip wire seat**

The seats for the junior swings and the zip wire are starting to crack and due for replacement in the near future. It was deemed that the zip wire seat needs replacing more urgently and the PC agreed to purchase this now and wait until the spring to replace the junior swing seats.

**Resolved:** To order a replacement zip wire seat and hose.

**Action:** Clerk to circulate prices of replacement junior swing seats to the PC.

**5.3. Footpath from Chapel Lane towards Misterton**

The clerk contacted LCC (Leicestershire County Council) to make enquiries about path widening to allow wheelchair access. This is still ongoing with LCC.

**Action:** The clerk to chase up.

**6. Financial Matters**

**6.1. Financial Statement**

It is noted that on the Bank Reconciliation £14,550 of the total receipts consist of two Neighbourhood Plan grants of £9,500 and £5,050.

Opening Balance	1-Apr-17	<u>£2,905.91</u>
Receipts to	8-Jan-18	£36,532.78
Payments to	8-Jan-18	-£18,204.69
Closing Balance	8-Jan-18	<u>£21,234.00</u>

**The balance carried forward is represented by these funds**

Current Account	£300.00
Business Reserve account	£17,240.28
Capital Reserve Account	£5,100.78
Add income received but not yet banked	£0.00
Less payments made but not yet presented	-£1,407.06
Bank Reconciliation to	8-Jan-18
	<u>£21,234.00</u>

## 6.2. Accounts for Payment

Payee	Description	Amount
Harborough District Council	Litter & Dog Bin Emptying Oct-Dec 2017	£159.72
4 Counties Ground Maintenance	Additional grass cutting on 24.11.17	£155.00
MWCT	Meeting room hire 16.1.18 and 22.2.18	£20.00
2Commune Ltd	Website host, support & email A/C to 11.3.19	£540.00
Cathy Walsh	Clerk's allowances & expenses Jan	£31.75
Cathy Walsh	January's salary	£457.34
Citizens Advice Leicestershire	Grant funding donation	£50.00
	<b>Total</b>	<b>£1,413.81</b>

## 6.3. Motion to approve the Precept for 2018-2019

**Resolved:** To approve the Precept of £18,150 for 2018-2019.

This is a 3.1% or £2.80 increase in Council Tax and in line with the UK's current rate of inflation.

## 6.4. Motion to approve the Budget for 2018-2019

**Resolved:** To approve the Budget of £18,149.57 for 2018-2019.

NB: This figure is rounded up to the nearest pound for Precept Requirement purposes.

## 7. To note any planning matters

**17/01766/FUL** | Erection of two dwellings, a boundary wall and associated garaging | Land Adjacent 21 Lutterworth Road Walcote Leicestershire. This planning application has been approved.

**Enforcement:** HDC sent out details of a recent enforcement case. The nature of the reported breach involved 'on street parking/deliveries in breach of condition' on Brook Street. The case was closed as no breach was found.

However, it was noted that many drivers park without consideration for other motorists on Brook Street. Double parking means that other drivers struggle to pass and access for emergency vehicles and bin collection lorries is almost impossible.

## 8. Neighbourhood Plan - To provide an update on the progress of the Neighbourhood Plan

The Neighbourhood Planning Advisory Committee held a meeting on Thursday 14 December 2017 at The Memorial Hall, Walcote. Cllr Robertson and two members of the public were in attendance. A decision was made to go ahead with developing theme policies and with this in mind a meeting has been scheduled for Monday 05 March 2018 at the Black Horse in Walcote (a fee of £25 will be charged for use of the venue).

A grant of £9500 has been received from the National Lottery Awards for All fund.

## 9. Children's Play Areas

### 9.1. To note the Routine Inspection of Children's Play Areas

No new issues to report.

### 9.2. To schedule dates of future inspections

Future inspection dates were scheduled.

### 9.3. Skatepark

#### 9.3.1. Proposed replacement of the skate ramps: to discuss the quotation and an update on grant funding possibilities

A proposal and quote has been received from Caloo. Cllr Robertson has also met with Rhino Ramps who provided a proposal and quote. The cost of the project could be met by grant funding and Cllr Roberston should have this information to bring to the next meeting.

**Action:** Cllr Robertson to circulate the quotes to the PC and to include on the agenda for the next meeting.

It was suggested that a community group similar to the now defunct Walcote on Wheels might be worth forming to help with the project.

It was noted that the Kilworth Challenge would contribute £1,000 towards the project.

#### 9.3.2. To review treating the new wood used in recent repairs

**Action:** To move this to April's meeting

Rhino Ramps advised that the skate park needed sweeping free of leaves and the concrete jet washed as a matter of urgency.

**Action:** Cllr Robertson and Cllr Hobbs volunteered to arrange a time to complete.

## 10. To consider repairs to the Triangle caused by a road traffic collision

The PC would like to claim for damage to the bench which was destroyed in the collision and repairs to the block work that was damaged. Quotes for the bench and repairs will be sent to the PC's insurers. The PC will proceed with the repairs to the block work as they are currently a trip hazard. There is also protruding metal work which could be a risk to health and safety.

## 11. To finalise the artwork for the Community Noticeboard

The draft artwork has been circulated to the PC for consideration. The PC would like a full-size mock-up before approving the artwork. Price confirmation has been requested again.

**12. To consider solar motion sensor lighting for the village hall access road**

The PC is keen to explore the idea of installing solar motion sensor lighting on the access road and it agreed to initially order one solar light as a trial to be installed on the telegraph pole.

**Action:** Cllr Robertson to forward details of the light to the PC.

**13. South Kilworth Road Field – to consider options for its use**

Residents who expressed a view on this were divided among using the land for housing or for grazing.

The PC approached Howkins & Harrison regarding acting as a letting agent for the field (for grazing). Howkins & Harrison felt that due to the low rental fees it was not something they could help with. They offered to send the PC a grazing rental agreement template it can use.

The PC also contacted Fox Bennett whose fees are likely to be £350-£400.

The PC's main concerns with renting the field for grazing are stock proofing and getting the land back at the end of the agreement.

**14. Brook Street – The condition of pavements and to consider whether a salt bin is needed**

During the recent adverse weather conditions, the roads at Brook Street, Franks Road and Cromwell Close were very slippery due the ice. The PC agreed they would like to install a salt bin by the railings at the corner of Cromwell Close on Brook Street (opposite the AED kiosk).

**Action:** The clerk to make enquiries with LCC.

The pavement leading from the corner of Chapel Lane towards Yew Tree House is in poor condition and crumbling.

**Action:** The clerk to report to LCC Highways.

Chapel Lane pavement by the AED kiosk toward the salt bin is covered in moss, making it very slippery.

**Action:** The clerk to report to LCC Highways.

**15. To consider the quotation for repairs to Chapel Lane footpath**

A quote for repairs to the footpath on Chapel Lane by the style has been received. The PC will make a grant application to the Windfarm Community Fund for the repairs and to have a set of proper steps installed.

**16. Any other business – for notification only**

**Dog Waste Bin**

The lid of the dog waste bin at Chapel Lane Play Area has rusted.

**Action:** Cllr Robertson and Cllr Green agreed to repair.

**Litter**

There seems to be a large quantity of litter throughout the village, on the footpaths and in the hedges. The PC are considering organising a litter pick and would like to contact HDC if they can provide litter picking equipment/high visibility jackets.

**Action:** Cllr Marsh will contact HDC for information and to find out the dates of their litter picking schedule.

**Parish Communication Survey for 2017-2018**

The PC has responded to this survey.

**Skate Ramp**

Kate Green asked if the end board of the skate ramps could be retained once the ramps are replaced. This is for an exhibition on graffiti.

**17. To confirm the date/s of the next meeting**

The next meeting(s) will be held on:

Thursday 22<sup>nd</sup> February 2018 at 8pm.

Thursday 26<sup>th</sup> April 2018 at 8pm.

Thursday 24<sup>th</sup> May 2018, this is the Annual Parish Meeting at 7.30pm and the Annual Meeting of the Parish Council at 8pm.

The chair closed the meeting at 9.35pm.