

Minutes of the meeting of Misterton with Walcote Parish Council Held on Thursday 27th August 2015 at 8pm at Walcote Memorial Hall

Present: Cllr James Robertson (Chair), Cllr Liz Marsh, Cllr Seph Green, Cllr Paul Hobbs, Cllr Lindsey Astle, Cathy Walsh (Clerk) and 3 members of the public.

1. Apologies for Absence

Apologies for absence were accepted from Cllr Green who arrived at the meeting at 8.20pm.

2. Declarations Of Interest from Councillors

None

3. To approve the minutes from the meeting held on 25.06.15

Resolved: The minutes of the meeting held on 25.06.15 were approved as a true record of proceedings.

4. To note any planning matters

4.1. 15/00693/FUL | Change of use from general store to cash and carry retail (Use Class A1) | The Old Barn Franks Road Walcote Leicestershire LE17 4JX

Resolved: The Parish Council resolved to object to the application

Whilst the Parish Council do not necessarily object to what is being carried out at the premises at the moment, a blanket change of use to A1 causes us concerns over parking and increased levels of traffic. Therefore, having not received any communications with the applicant, we have no option to object to the application in its current form.

Two residents from the village attended the meeting to voice their objections and concerns over the planning application.

5. To note any comments or questions from residents

5.1. The Old Barn Franks Road

A resident raised her concerns over the noise made by the wood being cut with a chainsaw and the mess (sawdust) at the Old Barn. The Parish Council advised the resident that this was a matter for the Environmental Health Department at Harborough District Council.

6. Children's Play Areas

6.1. To note the Routine Inspection of Children's Play Areas

Inspections were held on 10.08.15 and 23.08.15. Points to note;

- A discarded computer desk at Chapel Lane – post meeting note: the computer desk has now been removed from site.
- Approximately 6 rotten fence posts at Chapel Lane
- Damaged football goal nets – post meeting note: the damaged nets have now been removed.

6.2. To note the annual RoSPA Play Area Safety Inspection Reports

Inspections were made on 21.07.15.

Recommended works and maintenance are detailed below.

Risk Scores:

Very Low 1-3 & Low 4-7: As a general principle items marked as 'low risk' only require monitoring

Medium 8-12: Requires appropriate action within resources and individual site assessment.

High 13-20: Requires urgent attention.

Franks Lane Play Area

Basketball Post

Finding: Incorrectly installed (installed on the village hall car park)

Task: Contact manufacturer/supplier/installer

Risk Level/Score: Medium 10

Surfacing – Tarmac

Finding: Surface – uneven

Task: Repair surface

Risk Level/Score: Medium 7

Goal Posts/Nets

Finding/Task: Remove or repair nets

Risk Level/Score: Medium 9

Finding: Item – loose in ground

Task: Secure and make stable main frame and supports

Risk Level/Score: Medium 10

Quarter Pipe (Skateboard Ramp)

Finding: Open tube/coping ends

Task: Seal ends

Risk Level/Score: Medium 8

Chapel Lane Play Area

Fencing

Finding: Decay to timber components which may affect structural integrity

Task: Replace decayed components where possible, and plan replacement of item. Check on a routine basis, especially at ground or foundation level

Risk Level/Score: Medium 8

Boulder Trail

Finding: Hard or sharp projections

Task: Remove hard and sharp projections

Risk Level/Score: Medium 10
 Action by MWPC: None found during the Routine Inspection held on 23.08.15

Cableway/Zip Wire

Finding: Chain covers prevent an inspection of all chain links
 Task: Remove chain covers to inspect according to manufacturer's instructions
 Risk Level/Score: Low 7

Carousel

Finding: Item incorrectly installed, platform should be flush with surface
 Task: Contact manufacturer/supplier/installer
 Risk Level/Score: Medium 10

Grass Matting (Carousel)

Finding: Trip zones at edge of surface (unit should be set flush with the surfacing)
 Task: Build up ground levels to remove trip hazard
 Risk Level/Score: Medium 10

Swings Junior & Toddler

Finding: The distance between the seat side and the support is insufficient
 Task: Monitor and check on a routine basis
 Risk Level/Score: Low 5

6.3. To consider the quote to repair the Quarter Pipe (Skateboard Ramp)

During the RoSPA annual inspection it was recommended that the open tubing on the quarter pipe needed to be capped off. Rampchild had provided the Parish Council with a quote.

Resolved: The Parish Council rejected the quote from Rampchild as it was not cost effective.

Action: Cllr Robertson agreed to sort out the repairs

6.4. To consider purchasing new nets for the goal posts at Franks Road play area

The nets are in a sorry state of repair and need replacing or removing.

Resolved: To remove the damaged nets as soon as possible and purchase new nets in Spring 2016.

6.5. To schedule dates of future inspections

Future dates were scheduled for routine play area inspections.

7. Financial Statement

7.1. Financial Statement

Balance Sheet and Bank Reconciliation for year ending 31st March 2016

		<u>£</u>
Opening Balance	1-Apr-15	£11,368.98
Receipts to	20-Aug-15	£13,582.53
Payments to	20-Aug-15	-£13,640.60
Closing Balance	20-Aug-15	<u>£11,310.91</u>
The balance carried forward is represented by these funds		<u>£</u>
	Current Account	£300.00
	Business Reserve account	£12,168.92
	Capital Reserve Account	£0.10
	Add income received but not yet banked	£0.00
	Less payments made but not yet presented	-£1,158.11
Bank Reconciliation to	20-Aug-15	<u>£11,310.91</u>

7.2. Accounts for payment

- 7.2.1. Cathy Walsh – Clerk’s allowances and expenses
- 7.2.2. CGD Contractors Ltd – Grass cutting contract June 2015 | £348.00
- 7.2.3. CGD Contractors Ltd – Grass cutting contract July 2015 | £348.00
- 7.2.4. G Crisp – Signage installation at Play Areas | £120.00
- 7.2.5. UK Servers Ltd – 3 year UK domain name and 1 year email renewal | £27.30

8. To approve the Accounts & Financial Regulations training course for the Clerk

Resolved: To approve the training for the Clerk

9. To consider the WatersideCare funding available for improving local waterways

The initial funding is specifically related to the Willow Brook. The Environmental Coordinator at HDC will make enquiries to see if there’s any funding available to the brook in Walcote.

10. To receive updates on the following:**10.1. South Kilworth Road Field (Cllr Astle)**

Cllr Astle provided an update.

Action: To carry forward to the next meeting.

10.2. Triangle Renovations (Cllr Robertson) & to consider quotes for resurfacing works

The Parish Council could not agree on the best way to proceed. They decided to have a site visit at the Triangle prior to the next meeting with the intention of making a decision at the next meeting.

Action: To meet at the Triangle at 7.30pm on 24/09/15.

Action: Cllr Green will measure the area of the Triangle.

10.3. Grass cutting issues and to consider the contract for the 2016 season

At the moment CGD Contractors Ltd are providing a service that the Parish Council are happy with.

Resolved: To take responsibility for the Grass Cutting contract from Leicestershire County Council for the 2016 season and beyond.

Action: Cllr Roberts will obtain a quote from a local contractor to undertake the work.

Action: The Clerk will obtain a quote from DTM Garden & Landscapes Ltd.

10.4. VETS (Village Emergency Telephone System) Scheme

Resolved: The Council will undertake a leaflet drop to be delivered alongside the Swift Flash asking for volunteers.

11. Any Other Business – for notification only

None.

12. To confirm the date of the next meeting

The next meeting date was confirmed as 24th September 2015 at 8pm.

The Chair closed the meeting at 9.20pm.