

**Minutes of the meeting of the
Annual Meeting of Misterton with Walcote Parish Council
Held on Thursday 21st May 2015 at 7.30pm at Walcote Memorial Hall**

Present:

Cllr Seph Green (outgoing Chair), Cllr Liz Marsh, Cllr James Robertson, Cllr Paul Hobbs, Cllr Lindsey Astle, Cathy Walsh (Clerk) and 1 member of the public.

1. Election of Chair

Cllr Marsh nominated Cllr Robertson for the office of Chairperson. This was seconded by Cllr Astle. There were no other nominations; Cllr James Robertson was duly elected as Chair for 2015-2016.

2. Election of Vice Chair

Cllr Astle nominated Cllr Marsh for the office of Vice Chairperson. This was seconded by Cllr Hobbs. There were no other nominations; Cllr Elizabeth Marsh was duly elected as Vice Chair for 2015-2016.

3. To receive Councillor's Declarations of Acceptance of Office

All Councillors signed the Declaration of Acceptance of Office forms.

4. Apologies for Absence

None

5. To receive Declarations of Members' Interests

None

6. To receive the Report to the Council from retired Chair of Council

Cllr Green presented his report on the activities of the Council for the year 2014-2015, attached as Appendix A. Cllr Green also thanked Cllr Astle and Cllr Marsh for all their time, effort and hard work dealing with Harborough District Council with regards to the South Kilworth Road field.

Cllr Robertson continued as Chair of the meeting. He thanked Cllr Green for his time in Chair and for his valued role within the village. He thanked Cllr Marsh for stepping forward as Vice Chair.

7. To appoint representatives to Committees and Associations - (LRALC, Eight Parishes Community Interest Company, MWCT and PCC)**7.1. Leicestershire & Rutland Association of Local Councils (LRALC)**

Cllr Astle agreed to continue to serve as the Council's representative.

7.2. Eight Parishes Community Interest Company

Cllr Marsh agreed to continue to serve as the Council's representative.

7.3. Misterton with Walcote Community Trust (MWCT)

Cllr Robertson agreed to continue to serve as the Council's representative

7.4. Parochial Church Council (PCC)

Cllr Marsh agreed to continue to serve as the Council's representative.

8. To approve the Accounts and Financial Statement for the year ended 31st March 2015

Resolved: The Accounts and Financial Statement for year ended 31st March 2015 were approved.

9. To approve and review Risk Assessment and Management

Resolved: The Risk Assessment and Management for 2015-2016 was adopted.

10. Renewal of Insurance

Resolved: The Council approved the renewal quote. This takes into consideration the Council's Long-Term Agreement which expires on 31st May 2017.

Action: the Clerk was asked to make enquiries with LRALC to find out whether the Limit of Indemnity cover for Libel and Slander is appropriate.

11. Review and adoption of updated Standing Orders

Resolved: To adopt the Standing Orders based on the NALC Model Standing Orders, 2014.

12. Review and adoption of updated Financial Regulations

Resolved: To adopt the updated version of the Financial Regulations.

13. Report and accounts from Misterton with Walcote Community Trust

Cllr Robertson presented the report to the Council. He thanked the Trust for their time and effort in organising fund raising events and he also thanked the community for their continued support to the Trust.

14. To approve the minutes of the meeting held on 23.01.15

Resolved: The minutes were approved as a true record of proceedings.

15. Accounts for payment

15.1. Clerks allowances and expenses

15.2. Broker Network | Insurance Premium 01-06-15 to 31-05-16 - £649.83

15.3. CGD Contractors Ltd | Grass cutting contract & weed spraying - £678.00

15.4. Shelley Signs | Playground signage - £654.00

16. To consent to the introduction of electronic delivery of summons to attend meetings

Since 30 January 2015 the Local Government (Electronic Communications)(England) Order 2015 has been in force permitting email delivery of the summons.

Resolved: All Councillors consented to receiving the summons electronically.

17. Planning Matters – 15/00574/OUT | 21 Lutterworth Road Walcote Leicestershire LE17 4JW

Resolved: The Parish Council object to the application on the following grounds:

The Council feel it is inappropriate to reserve the details of site access until a full planning application has been submitted. Only then can consideration be made to whether the site can be safely and satisfactorily accessed.

The planning application does not show any existing rights of way which could be affected by the planning application.

There appears to be insufficient parking for all the properties on the site

18. To discuss complaints from residents over the firework display held on 25.04.15

The Clerk has received complaints from two residents who said they were not informed that the firework display was taking place. They also felt that the fireworks were positioned too close to their properties. The Parish Council discussed the complaints and felt that all safety procedures and risk assessments had been correctly carried out and completed. They also noted that all nearby properties had received notification (via a leaflet drop) from the firework company informing them of the time and duration of the firework display.

19. To note the Routine Inspection & schedule future inspections of children's play areas

No routine inspections had been carried out in this reporting period. The future inspection dates were scheduled.

20. To receive updates on the following:

20.1. South Kilworth Road Field

Cllr Astle provided an update on the progress of the field. Harborough District Council has accepted that the field provides no value to them. They are exploring the possibility of either transferring the freehold or a long term lease to Misterton with Walcote Parish Council.

20.2. Resurfacing works to the Triangle

Cllr Robertson has discussed the improvements with a local builder and will bring a quote to the next meeting if it is available. In the meantime, Cllr Green will spray the weeds on the Triangle with herbicide.

Action: To carry forward to the next meeting.

20.3. To consider taking ownership of the grass cutting on Brook Street

This is in relation to the grass cutting undertaken by Leicestershire County Council (LCC) to the grass on Brook Street, along the verges/by the notice board/telephone kiosk, on Chapel Lane and Lutterworth Road.

Action: The Clerk was asked to inform LCC about the Parish Council's dissatisfaction with the last scheduled grass cutting. The grass was poorly cut, no strimming was undertaken, large patches of grass were left uncut and in some areas the grass is over 2 foot high.

Action: The Clerk was asked to find out whether LCC still provide funding for Parish Council's who take responsibility for urban grass cutting in their area.

Action: The Clerk was asked to contact CGD Contractors Ltd for a quote to include this grass cutting with their current grass cutting contract.

Action: The Clerk was asked to contact LRALC to find out if other local Parish Councils manage their own grass cutting contract. They were also interested to know if any local Parish Councils would consider joining together to employ someone to cut the grass.

21. To set dates for the next ordinary meetings

The next meeting dates were scheduled for Thursday 25th June 2015 at 8pm and Thursday 27th August 2015 at 8pm.

The Chair closed the Annual Meeting of Misterton with Walcote Parish Council at 8.59pm.

Annual Meeting of the Parish

The meeting started at 09.05pm. No members of the public attended the meeting.

Annual RoSPA Play Area Safety Inspections

The clerk informed the Council that the Annual RoSPA Play Area Safety Inspections had been scheduled.

Installation of signage at Chapel Lane and Franks Lane Play Areas

The quote had not been received in time to make a decision at this meeting.

Action: To be carried forward to the next meeting

The chair closed the meeting at 09.10pm

Appendix A

**Parish Council AGM
Thursday 21st May 2015
Chairman's Report – SJ Green**

My term in office during 2014/2015 has been very positive.

I feel, on behalf of the Parish Council, that as elected officers we have continued to support the community throughout the past 12 months.

There have been various maintenance projects needed around the village, and with councillors having daily commitments we found it hard to undertake these tasks ourselves. We have therefore utilised the services of a handyman, a tree warden, plus others to carry out the required tasks.

The Council continue to be responsible for the mowing of the playing fields, and last summer took on the mowing contract for St Leonards Church, Misterton. At the last finance meeting of the Council it was agreed to continue with the mowing contract at the church to assist the PCC.

We have replaced old, inaccessible styles with kissing gates and Councillor Astill has been pro-active in researching, negotiating, meeting etc with various authoritative bodies on behalf of the Council, and indeed the Community, for improving the country footpaths in the area. With successful funding agreed from the Wind Farm this work can now start in the next few weeks to give us all access to the countryside through better footpaths.

In April 2014 we adopted the phone-box and this now houses a defibrillator, which we continue to monitor and check on a weekly & monthly basis.

The only negative point in the year was that in our remit of keeping the village tidy a branch was inadvertently cut off a resident's tree which resulted in an unavoidable insurance claim. It is never the intention of the Council to purposely cause damage and the matter has now been dealt with.

Councillor Hobbs joined us in 2014 and has been a valued member of the Council. All members were re-elected at the recent elections and hope that in the forthcoming 12 months the Council will continue with their support to the community.